

# HALL RENTAL/CATERERS SUPPLEMENT—LIQUOR LIABILITY

The following questions pertain to the Applicant's banquet hall rental or catering operations only.

NAME OF APPLICANT: \_\_\_\_\_  
 APPLICANT'S CITY & STATE: \_\_\_\_\_

1. Type of Catering or Hall Rental operations conducted (check the most applicable below):  
 Caterer, on-premises only {Q}                       Caterer, off-premises only {Q3}  
 Caterer, on-premises and off-premises {Q2}     Banquet Hall Rental, on-premises only {Q4}

2. Do you operate a banquet or catering hall or room at the location to be insured?                       Yes     No  
 Other than as guests at functions, is the banquet/catering hall open to the general public?                       Yes     No

What percentage of your banquet/catering operations are conducted at your banquet/catering hall? \_\_\_\_\_%

3. Give estimated percentage breakdown of functions/events in the following categories (must total 100%)

|                          |                                 |                         |
|--------------------------|---------------------------------|-------------------------|
| Parties: _____%          | Weddings: _____%                | Sporting Events: _____% |
| Meetings: _____%         | Conventions: _____%             | Proms: _____%           |
| Bar/Bat Mitzvahs: _____% | Fundraisers: _____%             | Class Reunions: _____%  |
| Other Functions: _____%  | Describe Other Functions: _____ |                         |

4. Whenever alcoholic beverages are served in your rental hall or at your functions or events:  
 Do you provide all of the alcohol beverages served?                       Yes     No\*  
 Are all alcoholic beverages served only by your bartenders and/or waiters/waitresses?                       Yes     No\*  
 Are all alcoholic beverages served only in single servings?                       Yes     No\*

\*If any above answer is No, describe: \_\_\_\_\_  
 \_\_\_\_\_

Does Applicant allow BYOB (Bring Your Own Bottle)?                       Yes     No

Is the hall ever rented out with the renter providing and serving the alcoholic beverages?                       Yes     No  
 If yes, does the applicant always obtain a hold harmless in the applicant's favor?                       Yes     No If yes, attach a copy.

5. Is there live musical entertainment?                       Yes     No If yes, how many days per week on average: \_\_\_\_\_

6. Is dancing allowed at functions?                       Yes     No If yes, how many days per week on average: \_\_\_\_\_  
 Maximum # of dance floors that can be used at one time: \_\_\_\_\_ Size of largest dance floor: \_\_\_\_\_ square feet

7. Usual latest closing time: \_\_\_\_\_ Open how many days per week on average: \_\_\_\_\_  
 Is closing time ever later than 3:00 AM?                       Yes     No  
 What is the average duration of a catered or hall rental function: \_\_\_\_\_ hours

8. Maximum seating capacity of banquet/catering hall: \_\_\_\_\_ Maximum legal occupancy: \_\_\_\_\_  
 Maximum number of different functions/events that can be accommodated at one time: \_\_\_\_\_

9. Provide Applicant's annual sales for food and all alcoholic beverages (liquor, beer, and wine) **applicable to catering/hall rental operations only** below:

|                | Alcohol Sales<br>On-Premises Events | Alcohol Sales<br>Off-Premises<br>Events | Food Sales |
|----------------|-------------------------------------|---|------------|
| Next 12 months | \$ _____                            | \$ _____                                | \$ _____   |
| Past 12 months | \$ _____                            | \$ _____                                | \$ _____   |

10. Are the food and alcohol sales, shown in question 9 above, included in the food and alcohol sales figures shown in the Application for Liquor Liability Insurance to which this supplement is attached or to which it relates?                       Yes     No

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_